



## OFFICIAL TIMELINE

(Flexible based on Board direction)

### McKittrick Elementary School District Superintendent Search

Note: *Blue italicized text* indicates Board Participation

<b>JUNE 2022</b> Preliminary Phase	June 7	District receives proposals
	June 10/June 13	<i>Proposal Presentations / Board Selects Firm</i>
<b>JUNE-JULY 2022</b>  Community Engagement  Advertisement and Recruitment	(Special Mtg) June 27	<i>Board confers with consultant and determines characteristics, skills &amp; qualities desired in a new superintendent; Board publicly announces timeline and procedures for superintendent selection (Open and Closed Session)</i>
	June 28 to July 6	Online survey dates (opens and closes)
	July 6	Consultants confer with staff and community designated by the Board to receive input
	June-July	Consultants identify potential candidates; Development and posting of recruitment materials and Position Description
	June 27	Advertising and active recruitment; Ad appears in <u>EdCal</u>
<b>JULY 2022</b>  Reference/ Background Checks and Selection	<b>July 11, 5:00 PM</b>	<b>Deadline for applications</b>
	July	Consultant completes comprehensive reference and background checks on applicants
	July 22	<i>Board confers with consultants, reviews all applications and selects candidates to be interviewed (Closed Session; approx 3 hours)</i>
<b>JULY-AUGUST 2022</b>  Interviews and Contract Approval	July 29	<i>Board interviews candidates; selects finalist(s) (Closed Session; all-day meeting)</i>
	TBD	<i>Board completes the validation process of the leading candidate and makes final determination</i>
	August 9	<i>Board approves superintendent contract at a <b>regularly scheduled</b> board meeting</i>
<b>2022</b>  Start Date	(as mutually agreed)	New superintendent begins